

**The Mission Covenant Church Holm Glad College  
Evaluation on Capacity Enhancement Grant (2007-08)**

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Implementation Plan</b>	<b>Benefits Anticipated / Teachers' Workload Alleviated</b>	<b>Implementation Schedule</b>	<b>Actual Expenses</b>	<b>Evaluation</b>	<b>Person-in-Charge</b>
1. Curriculum Development	1.1 The use of IT in teaching and administration	To employ 3 full – time Clerical Assistants to assist teachers in preparing IT teaching material and assisting administration. They will be assigned to carry out different tasks according to their IT proficiency.	Teachers' workload of preparing IT teaching materials and running administration relieved	From September 2007 to August 2008	\$306,441.83	These clerical assistants have taken a lot of administrative work from teachers so workload of teachers can be relieved. This program is recommended to be continued next year.	Mr. Lee LC
	1.2 Preparation of teaching materials for supporting class teaching	To employ part time teaching assistants to assist teachers in preparing teaching materials .	Teachers' workload of preparing teaching materials for class teaching can be relieved.	From May to August 2008	\$18400	Teaching assistants of the subjects concerned were employed for preparing the respective teaching materials . Over 90% of the work assigned could be finished within the employment period. This program is recommended to be continued next year.	Mr. Wong SY
	1.3 The use of IT in school administration	To employ 1 full - time IT Network Administrator to assist teachers in checking and maintaining school computer network	Teachers' workload in checking and maintaining school computer network relieved	From September 2007 to August 2008	\$124,120.16	It provides a stable network system is important for running IT school administration and IT education. Hence, this item is suggested to be continued next year.	Mr. Wong MF
	1.4 Develop school based junior form Math curriculum and through train Math. curriculum	To employ 1 Supply Teacher to replace teaching workload of a math.. Teacher so that the teacher can focus their energy in developing through train math.. Curriculum as well as junior form school based math. . curriculum (starting from Sept 2007)	Teachers' workload in developing school based curriculum relieved.	From September 2007 to August 2008	\$249,354.00	S.2 teaching and examination materials for graded curriculum were completed. It is recommended the program could be continued next year so teaching and examination materials for graded curriculum of S.3 could be completed.	Mr. Ho YK
2. Coping with the diverse and special learning needs	2.1 Training students' high-order thinking through Chinese debate	Teachers' workload in the debate team work relieved AND tutors' experience shared to students	To employ part - time tutors to train debate team members (10) taking part in debate competitions as well as non-debate team members (20-30) in speaking skills.	From September 2007 to August 2008	\$0	The instructors who are the old boys of Holm Glad College have not yet claimed for allowances from school.	Mr. Ng HK
	2.2 Training students' skills of audio and video production.	Teachers' workload in training students in life wide learning relieved AND tutor's experience shared to students	To employ part –time tutors to assist teachers in training at least 15 team members and complete at least 2 projects assigned by the school.	From September 2007 to August 2008	\$54,432	The tutors were helpful in video capture the school. This program is recommended to be continued next year.	Mr. TangYK

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	2.3 Guardian Teacher	Teachers' workload of handling students' disciplinary problems can be relieved.	To employ student counselor assistant to assist counseling and discipline group to handle students with behavioral problems. Teachers' workload in handling very difficult students can be lessened.	From September 2007 to August 2008	\$161,386.02	Able to complete the following aspects: 1. Prepare reference materials for class teachers. 2. Arrange group activities for students of special needs. 3. Handle referred students during normal lessons. 4. Liaise with outside agents to support school counseling work. This program is recommended to be continued next year.	Mr. Lam PF
	2.4 Training elite students to participate in Mathematics competition	Teachers' workload in the training work relieved AND tutors' experience shared to students	To hire outside services to assist teachers in training at least 50 students taking part in at least 1 competition.	From September 2007 to June 2008	\$28,000.00	It enhances students' interest in learning mathematics especially for those elite students. This project is recommended to be continued.	Mr. Ho YK
	2.5 Applied Learning Course	Students can benefit from diversified learning opportunities provided.	To work with IVE to provide applied learning courses (video production) for 40 students.	From September 2007 to June 2008	\$56,098.00	S.4 and S.5 students can benefit from diversified learning opportunities. This program is recommended to be continued next year.	Mr. Tang YK
3. Enhancing Students' Language Proficiency	3.1 Enhancing students' proficiency of English Language	Teachers' workload of teaching students with varied abilities relieved.	To hire outside services or employ teaching assistants to assist teachers in preparing and designing language teaching materials	From September 2007 to August 2008	\$36,562.00	Students' learning capacities and interest were enhanced. As the program can serve the function of arousing student's interest and providing learning platform for all students, it is suggested that the program may be allowed to proceed one more year.	Mrs. NgWSH
	3.2 Enhancing students' Putonghua abilities	Teachers' workload of training students relieved AND the tutor's experience shared to students.	To employ 1 part-time tutor to assist teachers in training students to prepare for participating inter-school Putonghua competition	From October 2007 to November 2008	\$3,000.00	The program was proved to enhance the performance of students in inter-school speech festival This program is recommended to continue next year.	Mrs. YauLYK
<b>Total: \$1,037,824.01</b>							