

**The Mission Covenant Church Holm Glad College  
Evaluation of Capacity Enhancement Grant (2006-07)**

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated / Teachers' Workload Alleviated	Implementation Schedule	Actual Expense	Evaluation	Person-in-charge
1. Curriculum Development	1.1 The use of IT in teaching and administration	To employ 3 full – time Clerical Assistants to assist teachers in preparing IT teaching material and assisting administration. They will be assigned to carry out different tasks according to their IT proficiency.	Teachers' workload of preparing IT teaching materials and running administration relieved	From September 2006 to August 2007	Total Amount= \$347,731.77	These clerical assistants have taken a lot of administrative work from teachers so workload of teachers can be relieved. This program is recommended to be continued next year.	Mr. Tang YK
	1.2 Preparation of teaching materials for supporting class teaching	To employ part time teaching assistants to assist teachers in preparing teaching materials .	Teachers' workload of preparing teaching materials for class teaching can be relieved.	From May to August 2007	Total Amount= \$21,950.00	Teaching assistants of the subjects of Geography, Chinese History, Computer Literacy and Economics were employed for preparing the respective teaching materials. Over 90% of the work assigned could be finished within the employment period. This program is recommended to be continued next year.	Mr. Wong SY
	1.3 The use of IT in school administration	To employ 1 full - time IT Network Administrator to assist teachers in checking and maintaining school computer network	Teachers' workload in checking and maintaining school computer network relieved	From September 2006 to August 2007	Salary of the Network Administrator Total Amount=\$126,000.00)	The number of times of network breakdown was reduced by 5% of that of last year. Providing a stable network system is important for running IT school administration and IT education. Hence, this item is suggested to be continued next year.	Mr. Wong MF

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	1.4 Develop school based junior form Math curriculum and through train Math. curriculum	To employ 1 Math. Supply Teacher to replace teaching workload of a math. Teacher so that the teacher can focus his energy in developing through train math. Curriculum as well as junior form school based math. curriculum (starting from Sept 2006)	Teachers' workload in developing school based curriculum relieved.	From September 2006 to August 2007	Salary of supply teacher Total Amount = \$203,679.00	S.1 teaching and examination materials for graded curriculum were completed. It is recommended the program could be continued next year so teaching and examination materials for graded curriculum of S.2 and S.3 could be completed.	Mr. LeeKS
2. Coping with the diverse and special learning needs	2.1 Training students' high-order thinking through Chinese debate	To employ part - time tutors to train debate team members (10) taking part in debate competitions as well as non-debate team members (20-30) in speaking skills.	Teachers' workload in the debate team work relieved AND tutors' experience shared to students	From September 2006 to August 2007	Recruit Educational service provider =\$32,800.00	Only debate team members can well benefit from this program. They have demonstrated learnt high order thinking skills in the competitions participated. Three of them were awarded the outstanding leadership award. The program is recommended to be continued but with modification in its running method next year.	Mr. Ng HK
	2.2 Training students' skills of audio and video production.	To employ part -time tutors to assist teachers in training at least 15 team members and complete at least 2 projects assigned by the school.	Teachers' workload in training students in life wide learning relieved AND tutor's experience shared to students	From September 2006 to August 2007	Salary of tutor at hourly rate = \$45,000.00	The tutors were helpful in video capture the school This program is recommended to be continued next year.	Mr. TangYK

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	2.3 Student Counselor Assistant	To employ student counselor assistant to assist counseling and discipline group to handle students with behavioral problems. Teachers' workload in handling very difficult students can be lessened.	Teachers' workload of handling students' disciplinary problems can be relieved.	From September 2006 to August 2007	Salary of student counselor assistant Total Amount=\$1 33,400.00	Able to complete the following aspects: 1. Prepare reference materials for class teachers. 2. Arrange group activities for students of special needs. 3. Handle referred students during normal lessons. 4. Liaise with outside agents to support school counseling work. This program is recommended to be continued next year.	Mr. Lam PF
	2.4 Training elite students to participate in Mathematics competition	To hire outside services to assist teachers in training at least 50 students taking part in at least 1 competition.	Teachers' workload in the training work relieved AND tutors' experience shared to students	From September 2006 to June 2007	Recruit Educational service provider offers teaching courses =\$27,760.00	The participation rate is between 80-86% for the selected group of students. This figure is below the target participation rate 90% but it still enhances students' interest in learning mathematics especially for those elite students. Six students were awarded merits in interschool mathematics competition. This project is recommended to be continued.	Mr. Ho YK
	2.5 Applied Learning Course	To work with IVE to provide applied learning courses (video production) for 40 students.	Students can benefit from diversified learning opportunities provided.	From September 2006 to June 2007	Recruit Educational service provider offers teaching courses =\$76,913.50	S.4 and S.5 students can benefit from diversified learning opportunities. This program is recommended to be continued next year.	Mr. Tang YK
3. Enhancing Students' Language Proficiency	3.1 Enhancing students' proficiency of English Language	To hire outside services or employ teaching assistants to assist teachers in preparing and designing language teaching materials	Teachers' workload of teaching students with varied abilities relieved.	From September 2006 to August 2007	Recruit Educational service provider offers learning program =\$89,500.00	Students' learning capacities and interest were enhanced. However, only about 20% actively participate in the program is far below the target participating rate 80%. As the program can serve the function of arousing student's interest and providing learning platform for all students, it is suggested that the program may be allowed to proceed one more year.	Mrs. Lour CHS

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	3.2 Specialized Teaching in English and preparation for NSS	To employ 1 teacher to share the workload of English teachers so that they need not take up non-English subjects. Hence the policy of subject knowledge and subject teaching can be implemented.	English. Teachers' workload of teaching students with varied abilities relieved and spare experienced teachers to prepare materials for NSS.	From September 2006 to August 2007	Salary of supply teacher Total Amount = \$203,679.00	English teachers can benefit from not taking up teaching duties of other non-English subjects. Some teachers can focus energy in writing proposal for English Enhancement Scheme as well as writing teaching and examination materials for S.1 graded curriculum. The policy of "subject teaching subject knowledge" is recommended to be continued.	Mrs. NgWSH
	3.3 Enhancing students' Putonghua abilities	To employ 1 part-time tutor to assist teachers in training students to prepare for participating inter-school Putonghua competition	Teachers' workload of training students relieved AND the tutor's experience shared to students.	From October 2006 to November 2006	Salary of tutor Total Amount = \$3,000.00	20 students were awarded merits out of 30 students who have been trained under this program. This program is recommended to continue next year.	Mrs. YauLYK
<b>Total: = \$ 1,311,413.27</b>							