

The Mission Covenant Church Holm Glad College
Report on Use of Capacity Enhancement Grant (2011-12)

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated / Teachers' Workload Alleviated	Implementation Schedule	Expenditure	Performance Indicators	Person-in-charge
1. Curriculum Development	1.1 The use of IT in school administration and curriculum development	To employ 1 full - time IT Network Administrator to assist teachers in checking and maintaining school computer network	Teachers' workload in checking and maintaining school computer network relieved	From September 2011 to August 2012	\$145,719.00	Application of IT in teaching smoothly run and enhanced in all subjects in general	Mr. Wong MF
	1.2 The use of Campus TV in school life and curriculum development	To employ full - time and part time staff to maintain the school campus TV and assist teachers to develop teaching aids	Teachers' workload in maintaining the campus TV is relieved and videos could be incorporated in students' learning	From September 2011 to August 2012	\$40,572.00	Application of video in school life and in teaching smoothly run and enhanced in all subjects in general	Mr. Tang YK
2. Coping with the diverse and special learning needs	2.1 Guardian Teacher	To employ student counselor assistant to assist counseling and discipline group to handle students with behavioral problems. Teachers' workload in handling very difficult students can be lessened.	Teachers' workload of handling students' disciplinary problems can be relieved.	From September 2011 to August 2012	\$126,075.00	Able to complete tasks in the following aspects: 1. Prepare teaching materials for the class teacher periods 2. Arrange group activities for students with diversified needs 3. Handle referred students during normal lessons 4. Liaise with outside agents to support school counseling work.	Mr. Lam PF
	2.2 Applied Learning (Taster) Program	To hire outside services provider to provide Applied Learning (Taster) Program for students with diversified needs.	Teachers' workload in organizing career-oriented learning activities is supported AND students could have a wider exposure to ApL courses.	From September 2011 to August 2012	\$114,315.00	Able to 1. Arrange more than 50% of S.4 students' participating in the ApL Taster Program for more than 3 hours 2. More than 50 students choose ApL as one of their NSS subjects.	Mr. Tang YK
	2.3 Training elite students to	To hire outside services to assist	Teachers' workload in the training work	From September 2011	\$8,600.00	Students' skills in the subject concerned	Mr. Lee LC

	participate in competitions	teachers in training at students taking part in at least 1 competition in each of the following aspects: Chinese debate, Mathematics, Information Technology, Design and Technology.	relieved AND tutors' experience shared to students	to August 2012		and the ability in problem solving upgraded and high-order thinking skills enhanced	
3. Enhancing Students' Language Proficiency	3.1 Enhancing students' proficiency of English Language	To hire outside services or employ teaching assistants to assist teachers in preparing and designing language teaching materials and provide English enhancement class to students.	Teachers' workload of teaching students with varied abilities relieved.	From September 2011 to August 2012	\$0.00	Students' language abilities and interest enhanced and both passing and credit % of the English increased	Mrs. Ng WSH
Total:\$435,281.00							