

**The Mission Covenant Church Holm Glad College**  
**Report on Use of Capacity Enhancement Grant (2012-13)**

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Implementation Plan</b>	<b>Benefits Anticipated / Teachers' Workload Alleviated</b>	<b>Implementation Schedule</b>	<b>Expenditure</b>	<b>Performance Indicators</b>	<b>Person-in-charge</b>
1. Curriculum Development	1.1 The use of IT in school administration and curriculum development	To employ 1 full - time IT Network Administrator to assist teachers in checking and maintaining school computer network	Teachers' workload in checking and maintaining school computer network was relieved	From September 2012 to August 2013	\$130730.6	Application of IT in teaching smoothly run and enhanced in all subjects in general	Mr. Wong MF
	1.2 The use of Campus TV in school life and curriculum development	To employ full - time and part time staff to maintain the school campus TV and assist teachers to develop teaching aids	Teachers' workload in maintaining the campus TV was relieved and videos could be incorporated in students' learning	From September 2012 to August 2013	\$41,126.00	Application of video in school life and in teaching smoothly run and enhanced in all subjects in general	Mr. Tang YK
2. Coping with the diverse and special learning needs	2.1 Guardian Teacher	To employ student counselor assistant to assist counseling and discipline group to handle students with behavioral problems. Teachers' workload in handling very difficult students can be lessened.	Teachers' workload of handling students' disciplinary problems could be relieved.	From September 2012 to August 2013	\$0 (Expenditure is funded by other grant)	Able to complete tasks in the following aspects: 1. Prepare teaching materials for the class teacher periods 2. Arrange group activities for students with diversified needs 3. Handle referred students during normal lessons 4. Liaise with outside agents to support school counseling work.	Mr. Lam PF
	2.2 Applied Learning Program	To hire outside services provider to provide Applied Learning (Taster) Program for students with diversified needs.	Teachers' workload in organizing career-oriented learning activities was supported AND students could have a wider exposure to ApL courses.	From September 2012 to August 2013	\$79,647.00	Able to 1. Arrange about 40 S.4 students participate in the ApL Taster Program for more than 3 hours 2. More than 20 students choose ApL as one of their NSS subjects.	Mr. Tang YK
	2.3 Training elite	To hire outside	Teachers' workload	From September	Debate	Students' skills in the subject	Mr. Lee LC

	students to participate in competitions	services to assist teachers in training at students taking part in at least 1 competition in each of the following aspects: Chinese debate, Putonghua, Design and Technology.	in the training work was relieved AND tutors' experience could be shared to students	2012 to August 2013	\$0.00  PTH \$6,000.00  DT \$0.00	concerned and the ability in problem solving upgraded and high-order thinking skills enhanced	
<b>Total:\$257,504.00</b>							